

Toller Porcorum Recreational Area Association

Committee Meeting held in Village Hall Committee Room on

Wednesday November 28th 2018

Minutes

1. Present: Ann Bayliss (Chair); David Ennals (Sec); Jean Wallbridge (Treasurer); Judy Miller; Aaron Carpenter, David Wallbridge; Neil Farmer.

2. Apologies: Nigel Phillips; Nick Tindal; Donna Hammonds; Rebecca Kenway; Janet Hansford.

3. Trustee Declaration: as required by the Constitution (para 7.4) each trustee was given a declaration form to sign. Resolved. Secretary to retain. (Absent trustees would be given forms at the next meeting).

4. DE confirmed he had registered with The Charity Commission the following as the charity's trustees: Ann Bayliss, David Ennals, Aaron Carpenter, Janet Hansford, Jean Wallbridge, Neil Farmer, Nick Tindal, David Wallbridge, Donna Hammonds, Judy Miller, Debbie Billen, Nigel Phillips.

Please note, for the sake of brevity, the minutes below make reference to personnel by their initials.

5. Safety Report and actions required:

Signage – it was agreed that two signs be mounted on the gate posts of the two entrances. The signs would have printed the post code of the playing field (for ease of emergency services arriving promptly) and contact names (Mr & Mrs D. Wallbridge and Mr & Mrs D. Ennals gave permission for their numbers to be included). **Action: AB**

Access – this could be improved with 'Forest Closure Gates' being installed. **Action: DW agreed to look into prices and availability.**

Picnic Tables – to help protect the wood, it was agreed that they should be treated with non-toxic decking oil. The circular table should also be treated with decking oil, but the legs placed on slabs to prevent further rotting, the slabs would also protect them from strimmer damage. **Action: DW to look into cost of Decking Oil, and whether he could obtain 8 slabs for the circular table. Volunteers will be needed to apply decking oil in due course. It was hoped that NP who had kindly started to strengthen the joints on some tables would continue to do so.**

Safety surface beneath slide and bridge – this was now ineffective as it had become buried. Mr Ken Hussey, (who carried out the inspection report) had given a price for re-installing the surface: supply and fit £358. It was agreed that we would approach the CLT for funding, but they would require 3 quotes for the work. AC agreed to look into this via DCC Landscape Surfaces. **Action: DE to email AC requesting a formal quote; DW agreed to look online for another company (for 3rd quote).**

Goal Posts – it was agreed these should be removed due to their corroded state. **Action: DW agreed to look at how these might be dismantled – has anyone a large angle grinder? If cut to 'short' lengths they can be taken into the recycling centre.**

Junior Twin Swing Frame – the report states that the core of the timbers was rotting. The Committee agreed to look to replacing these within 6 months. Again, funding was required; Mr Hussey had provided one which included dismantling and replacing with a 3-bay swing for £3,579 plus £400 for flat seats or £234 for a toddler seat, plus £240 for disposal of old frame. Once again grants would be needed but the Committee wished to pursue another quote. **Action: DE to approach Richard Sherwood who may possibly agree to building a swing structure.**

6 and 7. Funding Methods – AC provided a list of bodies who could possibly be approached for grants. The general feeling of the Committee was that grants should be sought from as many sources as possible in the first instance including the CLT and Parish Council. The Committee is well placed – due to its membership -to seek funding from the CLT and Parish Council! The suggestion of a Bingo event was deferred. **Action: NF kindly agreed to follow up the leads provided by AC.**

8. Costs known for next year – DE had contacted DGS and confirmed that the grass cutting and strimming service had nearly double to £900 for 2019. It was agreed that Mr James Gibson should be approached before accepting the quote from DGS. It was also agreed that if Mr James Gibson would cut the grass – when required – the strimming would be carried out by DE. **Action: DE to contact Mr Gibson.**

9. Development Issues: as and when funding approved it was a wish of the Committee to provide a toddler swing and possibly a small (hockey?) goal; a possibility of inviting an outdoor theatre company was another suggestion. **Action: DE to consult with Mr Richard Sherwood re toddler swing or swing frame with 3 bays, one for a toddler swing. Anyone have any contacts for outdoor theatre companies, possibly DB through Artsreach?**

10. JW gave a financial report that the annual account from 060617 to 050618 had a positive balance of £2,176.52. The current balance stood at £2,258.52. JW was going to update the Charity Commission website with the annual return. **Action: JW**

11. Date of next meeting: Wednesday February 6th 2019.