

# Toller Porcorum Parish Council

## Minutes of the Parish Council meeting held on 13<sup>th</sup> January 2016 At Toller Porcorum Village Hall

### Present:

Cllr D Ennals (Chairman)	Cllr C Baker
Cllr J Miller (Vice Chairman)	Cllr D Billen
Cllr J Stavenhagen	Cllr A Carstairs
Cllr J Knowles	PCSO Sarah Pilcher
Mrs K Sheehan (Clerk)	Cllr R Knox (DCC)

### 363. Apologies for Absence

Apologies for absence were received from Cllr Jill Haynes.

### 364. Declarations of interest and grants of dispensations

Cllr Billen declared a prejudicial interest in item 9b although it was noted that this was a 'for information' only item as the Council's comments had already been submitted.

### 365. To approve the minutes of the Parish Council meeting held on 11<sup>th</sup> November and sign the same

The minutes of the meeting on 11<sup>th</sup> November 2015 were signed as a true record of the meeting subject to the amendment of 'Village Hall Committee' for 'Village Association' at item 347 in respect of Cllrs Carstairs and Miller.

**Proposed: Cllr A Carstairs**

**Seconded: Cllr J Miller**

**RESOLVED**

### 366. Matters Arising

353 The Clerk confirmed that the precept request had been signed and sent to the precepting authority.

With regards to CiLCA the Clerk reported that more experienced Clerks had advised waiting for at least a year to gather a portfolio of budget/audit material for the qualification.

355 Cllr Stavenhagen reported that trees had been felled in Badger Lane and that there is an ongoing court case relating to access here. There would be an enquiry about the historic use of this area in due course and Cllr Stavenhagen agreed to forward forms on to long term residents who might be able to assist.

357 PCSO Sarah Pilcher apologised for the delay in response to enquiries about the memorial at Toller Hill and confirmed that there would need to be contact with both the family and landowner in the first instance.

359 Cllr Ennals noted that high speed broadband was now available in the village and Cllr Carstairs reported that he had been able to get his connection fee waived by stating that ISPs had made no investment into the provision of high speed broadband to the village as it was a government funded initiative.

**Action: Clerk to seek advice from Michele Harding regarding CiLCA**

**Clerk to respond to Mr B Gower reiterating request for smaller haulage vehicles in Frogmore Lane.**

**PCSO Sarah Pilcher to pass Clerk's contact details to the new Family Liaison Officer to discuss a memorial.**

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## 366. Democratic Forum

PCSO Sarah Pilcher reported on recent local issues including one instance of agricultural burglary, one instance of criminal damage and one report of suspicious circumstances over the past three months. She noted that she was continuing to hold her regular meeting at Amber Hardware in Maiden Newton on the first Thursday of each month between 2.30 and 3pm.

**Action: PCSO Sarah Pilcher offered to arrange a speaker on internet and telephone fraud at Annual Parish Meeting; she would also attend the meeting giving a short talk on burglary and would be available to field questions (10-20 mins, + Q&A session).**

PCSO Sarah Pilcher left the meeting.

## 367. County Matters

Councillor Rebecca Knox reported that a review of the County’s Youth Centres was being undertaken and there would be an impact on Maiden Newton where the County Council owns the building, but that building would be going into trust within the village. Beaminster’s Centre had proven very successful and it was hoped that it would act as a hub for professional youth workers and vulnerable families in the future. Cllr Knox stated that the review of subsidised bus services would be impacting on the 213 service and urged members to respond to the consultation to ensure their concerns were logged. Finally, Cllr Knox reported that a petition to return WDDC to a committee led system had achieved the required number of signatures to trigger a local referendum and that this was likely to cost £95,000.

Cllr Knox left the meeting.

## 368. District Matters

None.

## 369. Finance

### i. To consider the receipts and payments due

Receipts	Detail		Amount
None			£0
Payments	Detail	Voucher	Amount
Toller Village Hall	Hall hire 2015	137/Cheque 105	£46.00
K Sheehan	Salary/expenses	138	£280.97
D Billen	Toller Times	139	£11.70
		<b>Total</b>	<b>£338.67</b>

**Proposed Cllr D Ennals  
payment**

**Seconded Cllr J Stavenhagen**

**Resolved for**

### ii. To consider paying membership of SLCC

The Council agreed to pay 40% of the Clerk’s membership of SLCC.

### iii. To appoint an internal auditor

Council agreed to appoint Mr Keith Sumner as the internal auditor for 2015/16.

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### iv. To consider arrangements for data back up

Councillors discussed the need to put in place arrangements for backing up the Council's data. It was agreed to amend standing orders to require the Chairman to hold an external hard drive and, in conjunction with the clerk, ensure it was updated once a month.

**Action: Clerk to purchase external hard drive and copy all files and give to Chairman.**

**Clerk to draft amendment to standing orders to reflect new procedure.**

**Clerk to put 'Disposal of Council laptop' on next agenda for discussion.**

### 370. Planning

#### i. To consider any applications in circulation

- a. WD/D/15/002488 Bridgend, 2 Frogmore Lane
- b. WD/D/15/02447 Barton Farm, 47 High Street
- c. WD/D/15/002713 Lower Farm Cottage, Higher Kingcombe Farm
- d. WD/D/15/002781 Rampisham Down Transmitting Station – adjoining Council consultation

Cllr Carstairs noted that the above planning applications had all been received over the Christmas period with short deadlines and that in each case he had logged that the Parish Council had no objections with WDDC. Cllr Ennals confirmed that this was the correct procedure and that the Councillor with responsibility for planning could call a planning working group between Parish Council meetings if an application was received that was not straightforward. Cllr Carstairs reported that there had been some issues with the WDDC planning portal, which was not showing the Parish Council's comments, but that he was working in conjunction with the Clerk and WDDC to improve this.

### 371. Highways

Cllr Stavenhagen reported that the hedge cutting work at the bridge expected on 9<sup>th</sup> December had not been undertaken. However, some hedge cutting works had been observed at the railway bridge and the removal of ivy at this location had caused the embankment fence to collapse.

The issue of flooding on Lower Road was discussed as blockages were preventing the water from exiting onto the flood plain. Cllr Ennals recalled that previous Parish Council discussions had concluded that the hedgerow clearance required was the responsibility of the landowner.

**Action: Clerk to find Environment Agency local contact for Cllr Carstairs to contact.**

**Cllr Ennals to check correspondence with DCC Highways to establish what work was expected and to confirm the location. If work undertaken at wrong bridge, Clerk to write to Highways to ask for a replacement fence.**

**Cllr Stavenhagen to log the potholes on Cliff Lane for repair.**

### 372. Update on potential new dog waste bin

The Clerk reported that Dorset Waste Partnership were no longer either supplying or emptying new dog waste bins and were instead emphasising the importance of taking dog waste home as it is more easily treated with general waste collections. With this in mind it

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was agreed not to pursue the idea of a new dog waste bin in the village as it would be difficult to secure a collection service.

## **373. Broadband**

Discussed under 'Matters Arising'.

## **374. Correspondence**

Members noted the correspondence list and Cllr Ennals introduced a request from Toller and Hooke Women's Institute, requesting that the Parish Council apply for funding for a defibrillator. Cllr Ennals reported that he had undertaken some initial investigation and found that the British Heart Foundation (BHF) funding was now closed, but he had emailed the BHF to register interest on behalf of the village. The BHF have confirmed receipt of the email, and have recorded the request. The BHF would contact Cllr Ennals should further funding become available. After some discussion Councillors agreed that the idea merited further investigation and the Parish Council might be prepared to consider part-funding the equipment in conjunction with other village organisations, especially if no further funding becomes available. Cllr Billen stated she had seen a demonstration of a defibrillator, and confirmed its ease of use and that it would be beneficial to the community.

**Action: Clerk to respond to Toller and Hooke WI to register the Council's interest and ask if the WI would be prepared to part fund the equipment.**

**Clerk to bring further research and costings to a future meeting.**

**Clerk to organise St John's Ambulance speaker to attend the Annual Parish Meeting and demonstrate a defibrillator.**

## **375. Items for the meeting on 9<sup>th</sup> March 2016**

- Organisation of the Annual Parish Meeting
- DAPTC Reports (if any)

## **362. Democratic Forum**

None.

**The meeting closed at 20.55.**