

Toller Porcorum Parish Council

Minutes of the Parish Council meeting held on 13th May 2015 At Toller Porcorum Village Hall

Present:

Cllr D Ennals (Chairman)	Cllr Baker
Cllr J Miller (Vice Chairman)	Cllr D Billen
Cllr J Stavenhagen	Cllr A Carstairs
Cllr J Knowles	Mrs M Harding (Clerk)
2 members of the Public	

296. Election of the Chairman and signing of Acceptance of Office(1)

Cllr D Ennals was nominated by Cllr Judy Miller and seconded by Cllr C Baker all in favour

297. Election of the Vice Chairman and signing of Acceptance of Office(2)

Cllr J Miller was nominated by Cllr Colin Baker and seconded by Cllr J Knowles all in favour

298. Apologies for absence(3)- None

299. Declarations of interest and grants of dispensations(4)- all Councillors had previously signed their grants of dispensation forms to last until May 2019

300. To approve the minutes of the Parish Council meeting held on 11th March 2015 and sign the same(5). These were signed as a true record of the meeting

Proposed Cllr A Carstairs	Seconded Cllr J Miller	Resolved
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301. Matters arising for info only (6): Cllr Baker offered to do the haunching at the bottom of the railway bridge to complete the works to bridge, there has been no written response to the letter from the Council regarding the Duck sign, no further action with the land owner but the Council are considering a Slow sign or slow markings on the road. **ACTION Clerk**

302. To consider the Co-optation of a New Councillor for Toller Porcorum(7)

After the elections the Council had a vacancy following the correct procedure this was advertised on the notice board in order to co-opt a suitable candidate at the Parish Council in May. One application was received, Mr Jeremy Stavenhagen was asked by the Council to give his reasons why he would like to stand as a Councillor for Toller. His reasons being accepted Mr Stavenhagen was duly co-opted onto the Council having met all the criteria in the WDDC guidance.

Proposed Cllr D Ennals	Seconded Cllr A Carstairs	Resolved
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303. County Matters(8)-None

304. District Matters(9)-None

305. To discuss the appointment of a New Clerk/RFO (10)- Cllr Ennals explained that the Clerk had regrettably handed in her notice on health grounds after 3 years in the role.

A draft advert had been circulated to Cllrs for consideration. With some alterations this will be placed on the notice board, on the website, the Toller times and the DAPTC website. An interview panel will be organised and Cllr Jill Haynes would be asked to sit on the panel. The successful candidate will take office after the July meeting. The Clerk has offered to stay as RFO (Responsible Finance officer) if any potential candidates only wanted to take on the Clerk duties.

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310. Planning(15)

i. To consider any planning applications in circulation- none

It was reported due to the issues of the SSSI on the Rampisham site the protected grasses are now disappearing. Cllr Alex Carstairs offered to be the planning officer for the Council which was the role Peter Davies had previously. Alex will review any planning applications received and call a Planning meeting of the Planning working group (3 members minimum) if it is required.

Proposed Cllr D Ennals

Seconded J Miller

Resolved

ii. Post Office and Affordable Housing(CB)reported at the APA

311. Highways(16)

i. Any Other Highways Issues- It was felt that the roads through Toller need attention and this will be stressed to Cllr Knox at the next meeting. Cllr Stavenhagen was thanked for taking the responsibility for road issues and potholes.

Mr Malcom Seal a Councillor in Powerstock attended the meeting to discuss the issue of drains and gully's along Barrowlands Lane, the Council will contact Highways and ask for a site visit to establish the drains which require clearing and keep in contact with Mr Seal who was happy to meet on site as he has knowledge of the area being one of the landowners.

ACTION JS

312. Correspondence (see attached)(17)Cllrs were asked if they would like to attend any of the seminars- to be advised

313. Date and items for the next meeting(18)The next meeting is 8th July 2015

314. Democratic Forum 15 minutes(19)None

Meeting closed at 9.58pm