

# Toller Porcorum Parish Council

## Minutes of the Parish Council meeting held on 14<sup>th</sup> November 2018 At Toller Porcorum Village Hall

### Present:

Cllr D Ennals (Chair)

Cllr J Knowles

Cllr C Baker

Cllr J Miller

Cllr J Stavenhagen

Cllr N Farmer

Cllr C Wardle

In attendance:

Mrs K Sheehan (Clerk)

Cllr Mark Roberts (County Councillor), Mr Mike Potter (Dorset Highways Collision Reduction Team Manager)

4 members of the public

Cllr Ennals welcomed everyone to the meeting.

### 603. Apologies for absence

Apologies were received from Cllr Jill Haynes (WDDC), and Cllr Keith Day (DCC).

### 604. Declarations of interests and grants of dispensations

Cllr Ennals declared an interest in correspondence relating to a Beech hedge in Frogmore Lane by virtue of being contracted for gardening works at the property in question.

All members were permitted to participate in budget/precept discussions to allow necessary business to be transacted.

### 605. To approve the minutes of the Parish Council meeting held on 12<sup>th</sup> September 2018

The minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

**Proposed: Cllr N Farmer**

**Seconded: Cllr J Knowles**

**RESOLVED**

### 606. Matters Arising

The following matters arising were discussed/noted:

- Speed limit for Toller Porcorum. Following on from the meeting with Sir Oliver Letwin MP the Clerk had invited Michael Potter (Collision Reduction Team Manager at DCC) to the meeting to discuss the process and cost of obtaining a speed limit for the village. Mr Potter began by stating that a signed limit of 30mph had been agreed as part of the 2019 TRO programme. This would entail a period of statutory consultation, followed by a public consultation and as it was included in the programme, costs would be met by the County Council. Mr Potter answered questions relating to a possible 20mph limit and noted that the programme for TROs could take some time due to staff pressures – however it was highlighted that TP was scoring highly on the list. He added that any Parish funding could be used towards highlighting features such as gateways etc to enhance the speed limit. Cllr Farmer commented that this was a much improved position and thanked Mr Potter. After some further questioning it was noted that it was unlikely there was anything further the Parish Council could do at present to accelerate the request and so Cllr Ennals thanked Mr Potter, who left the meeting. Some further discussion took place

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about whether to push for a 20mph limit and it was proposed to focus on achieving the 30 mph limit at present and revisit the 20mph question in the future.

**Proposed: Cllr C Wardle**

**Seconded: Cllr J Miller**

**RESOLVED**

- Cllr Ennals showed the meeting the commemorative plaque received from the Airfields of Britain Conservation Trust which would be mounted on the village hall. The Clerk was asked to contact the Trust for advice on mountings given the weight of the plaque. Thanks were recorded to ABCT for the generous gift to the village.
- Cllr Farmer raised another incident where an HGV had had difficulty in getting through the village – once again at the ‘T’ junction of High Street with Kingcombe Lane - the nearby salt bin was tipped over to improve access. Discussion ensued regarding road signs, but Councillors agreed that any road signs would only be advisory and to be of any use would have to be positioned at sites beyond the parish boundaries.
- In response to a minute from the September meeting regarding a concern that there was a slurry run off from a local business, a full response from the business was read out to the meeting by Cllr Ennals. This response outlined all the high standards and schemes adhered to by the Farm, and included details of two very recent and rigorous inspections which had been passed. As a result of this very positive and comprehensive response Cllr Ennals proposed that the councillors now considered this matter closed.

**Proposed: Cllr J Miller**

**Seconded: Cllr N Farmer**

**RESOLVED**

**Action: Clerk to write to Oliver Letwin MP to thank him for his support in the speed limit campaign, Clerk to write to local businesses to highlight the two incidences of HGVs in the village and ask them to request suitable vehicles are used in deliveries etc. Clerk to establish suitable mountings for Toller airfield plaque.**

### **607. Reports from Outside Bodies**

#### **i. County Council**

Cllr Roberts reported that:

- The new Dorset Council Chief Executive had been appointed;
- The Chief Exec of Dorset County Council was retiring and other redundancies would be taking place;
- Wessex Flood Committee had approved a flood relief scheme for West Bay and work would commence shortly;
- Rights of Way team were putting together a five year capital plan and requests should be made now for any works required.

**Action: Clerk to write to Debbie Ward, outgoing Chief Executive of Dorset County Council to thank her for her service.**

#### **ii. District Council**

None.

#### **iii. DAPTC**

Cllr Baker stated that he had attended the DAPTC AGM where key note speeches revolved around LGR.

#### **iv. Playing Fields Association**

Cllr Ennals reported that:

- A new Committee and new Trustees had come forward;
- Further information from Trustees was being gathered;

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- An inspection report would follow shortly and minutes would be published on the village website.

### **v. Rights of Way Officer**

Cllr Wardle reported that:

- Tara Hansford of DCC had requested part funding from the PC for the metal gates at Four Gates, it was noted that no response had been received to emails from the Clerk or Cllr Wardle requesting further information.
- Cllr Baker stated that there is a post on footpath 20 which needs attention as is rotting through.

**Action: Clerk to contact Tara Hansford about the stiles/gates funding.**

### **608. Finance & Procedure**

#### **i. To consider the receipts and payments due**

Payments		Voucher	Chq No	
TP Village Hall	Room hire		218	BACS 55.00
Staff	Salary/exp		219	BACS 402.53
HMRC	PAYE		220	BACS 31.00
				<b>488.53</b>

**Proposed:** Cllr N Farmer  
**payment**

**Seconded:** Cllr J Stavenhagen

**RESOLVED for**

Members noted that the second instalment of the precept had been received since the last meeting.

#### **ii. To consider the budget and set the precept for 2019/20**

The Clerk ran through the draft budget which had been circulated to members and answered questions relating to the S137 donations and costs of grass cutting at the Rec. Cllr Ennals noted that the proposed works to the bench from the current financial year were outstanding but had not been forgotten.

**Action: Clerk to bring back budget to January meeting once council tax base confirmed.**

#### **iii. To appoint an internal auditor for the 2018/19 financial year**

To appoint Mrs M Harding as the council's internal auditor:

**Proposed:** Cllr D Ennals

**Seconded:** Cllr J Miller

**RESOLVED**

#### **iv. To consider a paid for email hosting package**

The Clerk outlined recent issues with the DAPTC hosted email and it was agreed that the PC would cover the cost of professional IT assistance to set up an alternative email should this continue to be an issue.

#### **v. To adopt an updated Code of Conduct**

A draft Code of Conduct was circulated in hard copy to all. Cllr Ennals asked everyone to read it with a view to adopting it in January.

**Action: All Cllrs to read Code of Conduct. Clerk to table Code for adoption in January.**

### **609. Planning**

#### **i. To consider any applications currently in circulation**

None, bar a proposal at Colesmoor Farm falling into permitted development. Parish Councillors supported these proposals.

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### iii. To receive information regarding farm buildings

Cllr Stavenhagen raised concerns about the condition of some of the historic farm buildings in the village.

**Action: Clerk to write to agent of landowner to raise concerns.**

### 610. Highways and Footpaths

#### i. To receive an update on heritage signpost restoration

Cllr Ennals reported that Nigel Phillips was waiting for the Higher Kingcombe post to be installed before he could proceed further. He confirmed the internal post diameter was 72mm, which Cllr Stavenhagen agreed to relay to Blair Turner. As the costs were estimated now to be in the region of £580, the Clerk was asked to contact the CLT to ask for additional funding.

**Actions: Clerk to apply to CLT for additional fingerpost funding. Cllr Stavenhagen to contact Blair Turner.**

#### ii. To receive information relating to proposed bus shelter at Old Mills

Cllr Baker reported that a possible bus shelter for school children was under consideration but that it was not likely to be at Old Mills, adjacent to the Post Office was a possibility.

### 611. Correspondence

Noted.

Cllr Wardle raised concerns about the correspondence issued from the County Council in relation to the Beech hedge in Frogmore Lane. Cllr Ennals reminded members that this was not currently a formal agenda item for discussion. Cllr Knowles raised a blockage in the drains at the entrance to the Village Hall car park.

**Action: Cllr Stavenhagen agreed to report this to Highways.**

### 612. Date and items for the next meeting – Wednesday 9th January 2019

- Budget proposals/precept requirement for 2019/20
- Code of Conduct

### 613. Democratic Forum

Members of the public present raised concerns about drain clearance – Cllr Stavenhagen responded saying that drains had been cleared and he was reporting blocked gullies as they arose. A query about the development at St Peter's House and progress of the application was raised – Cllr Ennals confirmed that at present no formal application had been made.