

TOLLER PORCORUM PARISH COUNCIL
Draft Minutes of the Annual Parish Council meeting held on 14th May 2014
At Toller Porcorum Village Hall

Present:

Cllr Ennals (<i>Chairman</i>)	Cllr C Baker
Cllr J Miller (<i>Vice Chairman</i>)	Cllr D Billen
Cllr P Rutherford	Cllr J Knowles
Cllr P Davies	Mrs M Harding (Clerk/RFO)

Apologies: Cllr R Knox (DCC) Cllr J Haynes (WDDC) who left after the APA

202. Election of Chairman- Cllr David Ennals was nominated by Cllr Miller and seconded by Cllr Davies. Cllr Ennals signed the acceptance of office

203. Election of Vice Chairman- Cllr Judy Miller was nominated by Cllr Davies and Cllr Knowles. Cllr Miller signed the acceptance of office

204. Apologies for absence: received and recorded

205. Declarations of Interest or grants of dispensation: None recorded

206. Democratic Forum 15 mins agenda items only-none

207. Minutes: The minutes of the PC meeting on 12th March 2014 having previously been circulated, were signed by the Chair as a correct record of the meeting

Proposed Cllr J Miller	Seconded Cllr P Davies	Resolved
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208. Matters arising for info only:

- a. Item 188-Hospital car Service- this is not being stopped and a grant is available
- b. Item 192- An article will be written about the bus shelter and a Photograph will be taken. A letter of thanks to be written to Richard Sherwood. **Clerk to Action**
- c. A gift will be arranged for David Walbridge as a thank you for many years of service as Flood Warden.
- d. Item 194- Grant for Bridge- the Clerk will prepare an action plan for the grant conditions that the PC will repaint the bridge every 5 years. Also to follow up the liability of any damage to the Bridge whilst sand blasting. **Clerk to Action**
- e. Item 196- The grit bin will be placed on the land belonging to Magna- **Clerk to Action**

209. County Matters: None as reported at APA

210. District Matters: None as reported at APA

211. To resolve that the Council is eligible to use the "General Power of Competence" 2014/15

Proposed Cllr D Ennals	Seconded Cllr P Davies	Resolved
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212. To resolve to reaffirm the TPPC Standing Orders

Proposed Cllr P Davies	Seconded Cllr J Miller	Resolved
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213. To reaffirm the representatives of the following bodies:

- a. DAPTC Area Rep- Cllr Peter Davies
- b. Village Hall Committee- Cllrs Judy Miller and Debbie Billen
- c. ROW Officer- Cllr Janet Knowles
- d. Recreation Ground Committee- Cllr Debbie Billen
- e. Parish Emergency Contacts- Paul Comer and a further name to be confirmed at the July meeting
- f. Affordable Housing Committee (CLT)-Cllr Colin Baker

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214. Finance:

- a. To consider the receipts and payments due

Receipts	Detail			Amount
WDDC	Precept			3464.60
WDDC	LCTS Grant			66.50
Total				£ 3531.10
Payments	Detail	Voucher	Chq	Amount
Travis Perkins	Bus Shelter	70	58	291.35
Computerfix	PC Computer	71	59	80.00
Mrs Harding	Salary /expenses	72	60	289.15
HMRC	PAYE/TAX	73	61	63.20
DAPTC	Finance seminar (Shared)	74	62	7.50
Came & Co	Annual Ins	75	63	159.00
Mr K Sumner	Internal Auditor	76	64	30.00
Village Hall	Grant (hold until land sale agreed)	77	65	150.00
Church grass	Grant	78	66	300.00
Recreation Ground	Grant	79	67	125.00
Post Office	Grant	80	68	125.00
Dorset & Somerset Air Ambulance	Grant	81	69	100.00
Total				£1720.20

Proposed Cllr P Davies

Seconded Cllr P Rutherford

Resolved

- b. To approve the Annual Accounts and approve sections 1 & 2 of the Annual Return 2013-14

Proposed Cllr J Miller

Seconded Cllr P Davies

Resolved

- c. To consider the new Model Financial Regulations- the Clerk was asked to prepare a tracked version of the New Model for the Council to approved at the July meeting

Proposed Cllr J Miller

Seconded Cllr C Baker

Resolved

215. Planning:

- a. *To consider any planning applications in circulation:* None
- b. *Post Office and Affordable Housing:* As reported in the APA the Section 106 agreement has now been signed and approval is imminent.

216. Highways:

- i. *Update on the repainting of the Bridge:* Grant approved management plan to be put in place.
- ii. *Any other Highways Issues: (PD):* A site meeting was held regarding the recent fatal accident clerk to contact Andrew Brown of Traffic management to ask what actions are taking place. A pothole at Barrowlands is to be reported online. It was also noted that a notice of devocation of a disabled parking place in Toller.

217. Correspondence: The Clerk had previously circulated a list of correspondence to the council.

218. Date of the next meeting and items for the agenda: The next meeting of the Council is on the 9th July 2014.

219. Democratic Forum 15 minutes: None

Meeting closed at 10.21pm