

# TOLLER PORCORUM PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on 8<sup>th</sup> May 2013

At Toller Porcorum Village Hall

## **Present:**

Cllr Ennals (*Chairman*)

Cllr C Baker

Cllr J Miller (*Vice Chairman*)

Cllr P Davies

Cllr P Rutherford

Cllr J Knowles

Cllr D Billen

Mrs M Harding (Clerk)

**Apologies:** Cllr R Knox (DCC) Cllr J Haynes (WDDC)

no members of the public

## **Election and appointments for the year:**

### **100. Election of Chairman:**

Cllr Ennals was nominated as chairman

Proposed by Cllr Baker

Seconded by Cllr Davies

**Resolved**

### **101. Election of Vice Chairman:**

Cllr Miller was nominated as vice chairman

Proposed Cllr Ennals

Seconded by Cllr Davies

**Resolved**

102. **Apologies for absence:** Cllr Ennals received apologies for absence from the district and county councillors having left after the parish assembly.

### **103. Declaration of Interest or grants of dispensation:**

Cllr Rutherford declared an interest as a member of the Village Hall, PCC and Recreation Area.

Cllr Miller declared an interest as a member of the PCC and Village Hall

Cllr Ennals declared an interest as a member of the PCC

Cllr Billen declared an interest as a member of the Recreation Committee

104. **Minutes:** The minutes of the PC meeting on 6<sup>th</sup> March 2013 having previously been circulated, were signed by the Chair as a correct record of the meeting

Proposed Cllr Davies

Seconded Cllr Baker

**Resolved**

105. **Matters arising:** None

106. **County Matters:** None

107. **District Matters:** None

108. **To resolve that the council qualifies to use the "General power of Competence" for the coming year.**

Cllr Miller proposed that the council is eligible to use the power

**Proposed Cllr J Miller**

**Seconded Cllr P Davies**

**Resolved**

109. **To resolve to reaffirm the Standing Orders:**

Cllr Miller proposed that the Standing orders be reaffirmed:

**Proposed Cllr Miller**

**Seconded Cllr Baker**

**Resolved**

110. **To reaffirm the representatives to the following bodies:**

i. *DAPTC Area Rep- Cllr Peter Davies*

ii. *Village Hall Committee member- Cllr Judy Miller*

iii. *ROW Officer- Cllr Janet Knowles (The ROW liaison officer list should be updated Clerk to action)*

iv. *Recreation Ground Committee- Cllr Debbie Billen*

v. *Parish Emergency Contacts -Mr Paul Comer and Mr David Wallbridge (New emergency contacts may need to be found for next year)*

vi. *Affordable Housing Committee (Community Land Trust) Cllr Colin Baker*

111. **Update on the recycling of energy saving light bulbs-** The council discussed the transport of the bulbs to the collection centre in Yeovil and decided that until a suitable collection service is provided the scheme will be put in abeyance

**Clerk to action**

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### 112. Finance:

- i. To approve the Annual Insurance for 2013/14  
The clerk had previously gathered quotes as the 3 year long term agreement has now finished  
The council resolved to approve the quote from Came and Co of £159.00

**Proposed Cllr Ennals                      Seconded Cllr Miller                      Resolved**

- ii. To reaffirm the Financial regulations and financial risk assessment 2013/14  
**Proposed Cllr Rutherford      Seconded Cllr Billen                      Resolved**

- iii. To consider the grants to the following beneficiaries:  
a. The Village Hall (£275.00)  
b. The Church (£200.00)  
c. The Recreation ground (£125.00)

The grants were discussed not all councillors agreed to the amounts, the payments will be made this year as previously agreed in the budget and will be reviewed at the finance meeting later in the year

**Proposed Cllr Baker                      Seconded Cllr Davies                      Resolved**

- iv. To consider the receipts and payments due

Receipts:

WDDC Precept	£2278.76
WDDC LCTS Grant	£85.50
	<b>£2346.26</b>

Payments:

Mrs Harding	Salary/Exp	£297.84
HMRC	PAYE/TAX	£9.60
DAPTC	Legislation update	£45.00
Came and Co	Annual Insurance	£159.00
Mr Sumner	Internal Audit	£30.00
Village Hall	Grant	£275.00
Church	Grant	£200.00
Recreation Ground	Grant	£125.00
Total		<b>£1141.44</b>

**Proposed Cllr Knowles                      Seconded Cllr Baker                      Resolved**

- v. To approve the Annual Accounts and approve sections 1 & 2 of the Annual Return  
**Proposed Cllr Rutherford      Seconded Cllr Billen                      Resolved**
- vi. To consider the purchase of a projector for the Village Hall  
The council discussed the purchase and in principle are in favour of the purchase but would need 3 quotes, where it would be stored; who would be using it and the council may consider a donation towards the purchase. Cllr Billen to contact Artsreach.
- vii. To consider the purchase of a grit bin for the bottom of Toller Lane  
Cllr Davies proposed the purchase of a grit bin for Toller Lane along the flat area where the water sits and there a risk of ice forming. This could be placed near to the entrance to the sewage works. The clerk will find a suitable grit bin and circulate the detail prior to ordering.

### 113. Planning:

- i. *To consider any planning applications in circulation:* Cllr Davies reported on the Solar park at Rampisham, the council agreed to comment again on the amended plan asking for appropriate screening and improvement to hedges is done before any further work is carried out
- ii. *Post Office and Affordable Housing:* reported at the Annual Parish meeting

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**114. Highways:**

- i. *Bus shelter:* Cllr Ennals reported that Highways have agreed the site and that it is highways land, the council will now look at a planning, design and funding.
- ii. *Bridge:* Cllr Ennals reported on the progress that volunteers would be needed to help but the Parish council will need to find funds to prepare the surface. Clerk to look at grants for historical projects. The railway board will provide the paint.
- iii. *Finger posts:* Cllr Davies has sent in the list of materials for the repair to the sign and is awaiting a response from Dawn Atkin.

**115. Correspondence:** The clerk had previously circulated a list of correspondence to the council

**116. Date of the next meeting:** The next meeting is Wednesday 3<sup>rd</sup> July 2013

**117. Items for the next meeting:**

Post Office and Affordable Housing, Bus shelter, Bridge

**118. Democratic Forum:** None

Meeting closed at 10.10pm

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