

Minutes of the Parish Council meeting held on 9th May 2012

At Toller Porcorum Village Hall

Present:

Cllr Ennals (*Chairman*)

Cllr J Miller (*Vice Chairman*)

Cllr P Rutherford

Cllr D Billen

Cllr C Baker

Cllr J Knowles

Apologies: Cllr P Davies

Cllr J Haines

Cllr R Knox

No members of the public

Welcome- Cllr Ennals welcomed the Councillors to the PC meeting all the members of public had left after the Annual Parish Council (APA).

Apologies- received from Cllr P Davies, Cllr Jill Haines, Cllr R Knox (who left after the APA)

Declaration of Interest:

Cllr Colin Baker declared an interest on item 11 - Post Office and Affordable Housing.

Minutes: The minutes of the PC meeting on 4th April 2012 having previously been circulated and were signed by the Chair as a correct record of the meeting

Proposed Cllr Rutherford

Seconded Cllr

Billen

Resolved

Matters arising: Cllr Rutherford reported that the libraries questionnaire had been received and is being circulated, Cllr Rutherford is responding.

Democratic Forum:

None

County Matters: Cllr Knox had previously given her report at the Annual Parish Assembly

District Matters: None

Finance:

To consider receipts and payments:

Receipts-	WDDC- Precept	£2250.00
Payments-		
Mrs M Harding	Salary/Mileage	£215.28
HMRC	PAYE/TAX	£47.60
Came & Co	Annual Insurance	£265.00
D Culley	Litter Picker	£25.00
		£552.88

Proposed Cllr Baker

Seconded Cllr

Rutherford

Resolved

To approve the Annual Return 2011/2012- Copies of the Annual Return had been previously circulated. These were approved and the Chairman and Clerk signed the Annual External Audit.

To approve the Financial Risk Assessment- This having been previously circulated the Council approved was approved.

All the above financial considerations were approved.

Proposed Cllr Ennals

Seconded Cllr Knowles

Resolved

Update on the Parish Plan:

This was reported in the Annual Parish Assembly; the parish plan will be printed and published shortly

Planning:

Post Office and Affordable Housing:

Cllr Baker reported on a meeting to be held with Wessex Community Assets, Synergy Housing, Robert Asprey WDDC and the Community Land Trust. This is on-going

(CB)

Highways:

Bus Shelter: Cllr Ennals produced a map with the possible sites for a bus shelter marked. The Clerk will forward this to Highways and to Richard Miller of Symonds and Sampson for their consideration. (MH)

Grass cutting routine: An email was received and circulated to Councillors regarding the highways grass cutting routine and the changes, Cllr Ennals had been in contact with Highways as there were concerns for the verge cutting at the junction between Toller Hill and the A356, Highways confirmed that the junction has been classified as an “accident site with specific potential for safety hazards” so will be cut on a monthly basis. The Council will continue to monitor this.

Blocked Culvert: The Clerk was asked to report a blocked culvert at the junction of Clift Lane and Kingcombe which has been previously reported

(MH)

Update on the plans for the Queens Jubilee: The Clerk confirmed that the grant of £200 has been approved by WDDC. This will be claimable once the event has taken place and receipts provided. Cllr Miller reported on the activities and that residents are to bring their own drink as there will not be a bar.

Report on the DAPTC area meeting: Cllr Davies’ report was circulated to Councillors and High-speed Broadband was highlighted to the Council.

To Consider the Lengthsman Scheme for the Parish. Councillors discussed the information provided on the scheme and that it could be worth considering. The cost would be £100/day. This will be discussed further next time.

To consider Data Protection under the Freedom of information Act

The Clerk explained that the Council needs to be registered as a data collector at a cost of £35 per year, the Council agreed that the Clerk will follow this up and report back in

July.

(MH)

To consider the Model publication scheme for the Parish

The Clerk will prepare a document for the Council's consideration in July.

(MH)

To consider the Clerk's contract. The Clerk had sent the updated contract to Cllr Ennals and Cllr Miller. The Council approved the contract with recommendation from the Chairman and Vice Chairman.

Correspondence: The Clerk read out the list of correspondence which has been circulated to Councillors.

The Naming of the Brook/River:

The Council collected the result of the vote for the naming of the Brook/River at the Annual Parish Assembly. The name of the Brook will be "**Toller Brook**" the Clerk will now obtain approval from WDDC and send this to Ordnance Survey for the official title to be accepted.

(MH)

Date of the next meeting: The next Parish Council meeting will July 4th 2012.

Items for the next meeting:

Post Office and Affordable Housing

Parish plan

Naming of the Brook update

Bus Shelter update

Meeting closed at 10.00pm