

# Toller Porcorum Parish Council

## Minutes of the Parish Council meeting held on 10<sup>th</sup> June 2020 Remotely, via Zoom

### Present:

Cllr D Ennals (Chair)  
Cllr J Stavenhagen  
Cllr J Miller

Cllr P Crabbe  
Cllr N Farmer  
Cllr Wardle

Cllr H Jones

### In attendance:

Mrs K Sheehan (Clerk).

Cllr Ennals welcomed everyone to the meeting and thanked them for getting to grips with the technology required to hold remote meetings during the Coronavirus pandemic.

### 705. Apologies for absence

Apologies were received and accepted from Dorset Councillor Tony Alford.

### 706. Declarations of interests and grants of dispensations

None.

### 707. Finance and Procedure

#### i. To agree invoices for payment and note regular payments, latest bank reconciliation and receipts.

Previously circulated Finance Report including all the above items was agreed.

Receipts			April/May/June 2020			
24.04.20	Dorset Community Foundation	CV19 Grant	£	600.00		
29.04.20	Dorset Council	Precept	£	2,980.00		
			£	<u>3,580.00</u>		
Payments			Voucher	Chq/Bacs	Amount	
Staffing	Apr-May Salary/exp	257	BACS	£	337.40	* Pd
HMRC	PAYE	258	BACS	£	4.40	* Pd
Came & Co	Insurance	259	BACS	£	218.00	* Pd
M Harding	Internal Audit	260	BACS	£	30.00	
P Davies	Website renewal	261	BACS	£	180.74	
			£		<u>770.54</u>	

Proposed: Cllr C Wardle

Seconded: Cllr N Farmer

RESOLVED

ii. To consider the report of the Internal Auditor 19/20

iii. To approve the Annual Governance Statements 19/20

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- iv. To approve the Accounts and End of Year Bank Reconciliation 19/20
- v. To approve the Accounting Statements 19/20
- vi. To agree to sign the Exemption Certificate 19/20

A query had been raised prior to the meeting regarding a box on the Internal Audit report, which had been ticked 'yes' instead of 'no'. The Clerk clarified she had contacted the Auditor who had confirmed no problems had been identified and had issued a revised report accordingly.

Items ii – vi inclusive were proposed and agreed.

**Proposed: Cllr Peter Crabbe                      Seconded: Cllr J Stavenhagen                      RESOLVED**

- vii. To consider the distribution of the grant received from Dorset Community Fund to support the Covid-19 volunteer network

A number of nominations had been received by the Chair, who would check to see if these individuals would want any mileage or expenses payments. It was noted that the report on the grant distribution was not due until the end of August and might be extended in the event of the pandemic continuing past this time. In the meantime, Councillors were asked to continue to monitor the village networks for opportunities to allocate the funds and report back at the July Parish Council meeting.

It was also proposed that £300 should be allocated as per the original grant application to the community Post Office via the Village Association to support running costs at a time when people needed it the most.

**Proposed: Cllr N Farmer                      Seconded: Cllr J Miller                      RESOLVED**

**Action: Clerk to raise cheque and put this on July agenda.**

## 708. Planning

- i. To consider the following application

WD/D/20/001199 Venerly Lodge Kennels, Clift Lane, Toller Porcorum – Erection of a temporary dwelling and new kennel building with associated parking and landscaping (revised scheme).

Members considered this revised application which now included a temporary log cabin for a period of three years. No objections were raised to it. Members felt that should further landscaping be undertaken, native tree species would be welcomed.

**Action: Clerk to submit comments above to Dorset Council.**

## 709. Date and items for the next meeting – Wednesday 8<sup>th</sup> July 2020, 7pm, VIA ZOOM