

Toller Porcorum Parish Council

Minutes of the Parish Council meeting held on 11th November 2020 Remotely, via Zoom

Present:

Cllr D Ennals (Chair)
Cllr N Farmer
Cllr C Wardle

Cllr P Crabbe
Cllr J Miller

Cllr H Jones
Cllr Stavenhagen

In attendance:

Mrs K Sheehan (Clerk), Cllr Alford (Dorset Council).

Public Democratic Forum

No issues raised as no members of the public were in attendance.

730. Apologies for absence

None.

731. Declarations of interests and grants of dispensations

Dispensations for all with interests in the precept granted in order to progress this item of business.

732. To approve the minutes of the Parish Council meeting held on 9th September 2020

Following some discussion over level of detail required in minutes, members agreed the wording was accurate and the minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

Proposed: Cllr P Crabbe

Seconded: Cllr H Jones

RESOLVED

733. Matters arising

None raised as all ongoing issues were on the substantive agenda for further discussion or action.

734. Reports from Outside Bodies

i. Dorset Council

Cllr Alford reported that:

- Several updates on planning and other issues had been circulated;
- A consultation on parking charges and shoppers' permits was now open and residents were encouraged to participate.

ii. DAPTC

None at present, Cllr Crabbe would be attending the forthcoming (virtual) AGM.

iv. TP Recreational Area Association

Cllr Farmer reported that:

- Various funding applications had been submitted; he was awaiting decisions on these.

735. Finance & Procedure

i. To consider the receipts and payments due and note bank reconciliation

Receipts		Receipt #	October/Nov 2020	
HMRC	VAT Reclaim	4		47.75
Total				47.75
Payments		Voucher #	Chq No/BACS	
HMRC	PAYE Oct/Nov 2020	275	BACS	14.80

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Dorset LGPS	Pension EE and ER contribs Oct/Nov 2020	276	BACS	107.74
Staff	Salary/Expenses Oct/Nov 2020	277	BACS	383.86
				506.40

Proposed: Cllr J Stavenhagen Seconded: Cllr D Ennals RESOLVED for payment

ii. To review the updated Risk and Asset Registers for 2020/21

Members agreed these documents, noting the addition of pandemic and associated actions/implications to the Risk Register.

Proposed: Cllr Stavenhagen Seconded: Cllr H Jones RESOLVED

iii. To consider the budget and precept requirements for 2021/22 (includes review of Q2 figures)

Some changes were made to the draft budget document previously circulated, including an amendment of the Clerk's home working/heat and light allowance to £10 per month. A proposal was made to raise the precept at £5960 (unchanged), noting that although the budget requirement was higher than precept, this would be met from general reserve rather than raising precept.

Proposed: Cllr N Farmer Seconded: Cllr J Miller RESOLVED

iv. To appoint an internal auditor for the 2020/21 financial year

The appointment of Mrs M Harding as the Council's internal auditor was agreed.

Proposed: Cllr P Crabbe Seconded: Cllr J Miller RESOLVED

736. Planning

i. No applications in circulation.

ii. Determinations – WD/D/20/00709 Pound Cottage – APPROVED

Members noted that Dorset Council had circulated comments on the Planning White Paper and were urged to read it as would have implications for planning process at all levels.

737. Highways and Footpaths

i. To receive a Highways update

Cllr Stavenhagen reported that:

- He had been corresponding with Highways about ongoing flooding at Powerstock bridge, including possibility of replacing the depth gauge.

Cllr Ennals reported that he had received some historical documents from a resident relating to the BOAT and had been made aware of a dedication from 1996 which he had requested a copy of. However, responsibility for drainage issues remained unclear. (NB a copy of the dedication was received shortly after the meeting, and Cllr Alford offered to arrange a site visit with relevant officers to ascertain how drainage concerns could be resolved).

ii. To receive a Footpaths update/discuss possible stile replacements

Cllr Wardle reported that:

- Bridge replacement at Old Mills was now complete and thanks were recorded to the Rights of Way team and other officers involved in the project;
- Trailway was again making progress, Dorset Council Rangers having cleared land to end of village hall for the next stage;
- One further broken stile near to Frogmore Farm had been reported to Dorset Council;
- Three further stiles for gate replacement had been identified and submitted to Tara Hansford at Dorset Council but no response received yet;
- Permission from all landowners had been received for the gravelling of the new gates and thanks were recorded to James Billen who would carry out the work.

iii. To consider a request from Litter Free Dorset to participate in new campaign

Agreed – Clerk to contact relevant officer.

iv. To receive an update on the proposed 30 mph limit

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Clerk reported that the 'go live' date of 18th December was still the latest information from Dorset Council (lock down issues permitting).

v. Manor Farm

Cllr Ennals updated members on enquiries made with Dorset AONB, Dorset Council Planning and Building Control and the land agent. As the matter had now been brought to the attention of all relevant parties, the Parish Council would have to leave it to the land agent to progress with the owner and tenant.

738. Correspondence

Noted. Cllr Ennals answered questions relating to correspondence about recent sewerage issues in the village, which were now thought to be resolved.

Cllr Stavenhagen requested information on testing water at Toller Brook for contamination.

Action: Clerk to contact relevant body to request this.

739. Date and items for the next meeting – Wednesday 13th January – details to be confirmed nearer the time.

Meeting closed at 8.20pm.